

## Cabinet

**Wednesday 12 September 2018 at 4.00 pm**  
Boardrooms 3-5 - Brent Civic Centre, Engineers Way,  
Wembley, HA9 0FJ

### Membership:

#### Lead Member Councillors:

#### Portfolio

M Butt (Chair)	Leader of the Council
McLennan (Vice-Chair)	Deputy Leader of the Council and Lead Member for Resources
Agha	Lead Member for Schools, Employment and Skills
Farah	Lead Member for Adult Social Care
Hirani	Lead Member for Public Health, Culture & Leisure
Miller	Lead Member for Community Safety
M Patel	Lead Member for Children's Safeguarding, Early Help and Social Care
Krupa Sheth	Lead Member for Environment
Southwood	Lead Member for Housing & Welfare Reform
Tatler	Lead Member for Regeneration, Highways & Planning

**For further information contact:** Thomas Cattermole, Head of Executive and Member Services  
020 8937 5446 [thomas.cattermole@brent.gov.uk](mailto:thomas.cattermole@brent.gov.uk)

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit:  
**[democracy.brent.gov.uk](http://democracy.brent.gov.uk)**

**The press and public are welcome to attend this meeting.**

## **Notes for Members - Declarations of Interest:**

If a Member is aware they have a Disclosable Pecuniary Interest\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest\*\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

### **\*Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

### **\*\*Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

# Agenda

Introductions, if appropriate.

Item	Page
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<b>1</b>	<b>Apologies for Absence</b>	
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<b>2</b>	<b>Declarations of Interest</b>	
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Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary, personal or prejudicial interests in the items on this agenda and to specify the item(s) to which they relate.

<b>3</b>	<b>Minutes of the Previous Meeting</b>	<b>1 - 4</b>
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To approve the minutes of the previous meeting held on 13 August 2018 as a correct record.

<b>4</b>	<b>Matters Arising (if any)</b>	
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To consider any matters arising from the minutes of the previous meeting.

<b>5</b>	<b>Petitions (if any)</b>	
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To discuss any petitions from members of the public, in accordance with Standing Order 66.

<b>6</b>	<b>Reference of item considered by Scrutiny Committees (if any)</b>	
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To consider any reference reports from any of the Council's three Scrutiny Committees.

## Chief Executive's reports

<b>7</b>	<b>Authority to proceed - Six sheet advertising</b>	<b>5 - 10</b>
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The report requests approval to invite tenders in respect of the proposed six-sheet free-standing advertising units contract to start December 2019, as required by Contract Standing orders 88 and 89.

**Ward Affected:**  
All Wards

**Lead Member:** Leader (Councillor Muhammed Butt)

**Contact Officer:** Peter Gadsdon, Director,  
Performance, Policy and Partnerships  
Tel: 020 8937 1400  
Email: [peter.gadsdon@brent.gov.uk](mailto:peter.gadsdon@brent.gov.uk)

## 8 Community Hubs - Extending the Model across Brent

11 - 78

The report outlines how the community hub model has been developed in Harlesden and how the pilot has informed proposals to extend it to other areas across the borough, as well as outlining the key considerations in rolling out the model.

**Ward Affected:**  
All Wards

**Lead Member:** Lead Member for Housing & Welfare Reform (Councillor Eleanor Southwood)  
**Contact Officer:** Sadie East, Head of Transformation  
Tel: 020 8937 1507  
Email: [sadie.east@brent.gov.uk](mailto:sadie.east@brent.gov.uk)

### Regeneration and Environment reports

## 9 Parking Annual Report 2017-2018

79 - 116

The purpose of the Parking Annual Report is to explain the aims and objectives of the Council's Parking service and the key achievements of the 2017-2018 financial year.

**Ward Affected:**  
All Wards

**Lead Member:** Lead Member for Environment (Councillor Krupa Sheth)  
**Contact Officer:** Gavin F Moore, Head of Parking and Lighting  
Tel: 020 8937 2979  
Email: [gavin.f.moore@brent.gov.uk](mailto:gavin.f.moore@brent.gov.uk)

### Resources reports

## 10 Contingency planning for the Council's Benefits Service: Authorisation of Third Parties to determine Housing Benefit, Council Tax Benefit and Council Tax Support Claims

117 - 120

The report seeks agreement for the provision of cost-effective resilience for Brent's Benefits Service against peaks in workload and staff turnover during a period of potential instability caused by the rollout of the full Universal Credit service, due to start in November.

**Ward Affected:**  
All Wards

**Lead Member:** Lead Member for Housing and Welfare Reform (Councillor Eleanor Southwood)  
**Contact Officer:** Margaret Read, Director of Brent Customer Services  
Tel: 020 8937 1521  
Email: [margaret.read@brent.gov.uk](mailto:margaret.read@brent.gov.uk)

## 11 2017/18 Treasury Management Outturn Report

121 - 134

The report updates members on Treasury Management activity and confirms that the Council has complied with its Prudential Indicators for 2017/18.

**Ward Affected:**  
All Wards

**Lead Member:** Deputy Leader (Councillor Margaret McLennan)  
**Contact Officer:** Daniel Omisore, Head of Finance -Capital  
Tel: 020 8937 3057  
Email: [daniel.omisore@brent.gov.uk](mailto:daniel.omisore@brent.gov.uk)

**12 Brent Council Borrowing Strategy 2018/19 - 2020/21**

135 - 160

The report sets out the likely medium to long term borrowing requirement for the Council partly arising from that decision and reaffirms the Council's approach to borrowing as set out in the Treasury Management Strategy whilst highlighting the potential risks and benefits of various options.

**Ward Affected:**  
All Wards

**Lead Member:** Deputy Leader (Councillor Margaret McLennan)  
**Contact Officer:** Daniel Omisore, Head of Finance -Capital  
Tel: 020 8937 3057  
Email: [daniel.omisore@brent.gov.uk](mailto:daniel.omisore@brent.gov.uk)

**Community Well-being reports**

**13 Housing Revenue Account Borrowing Headroom**

161 - 166

The report outlines the current opportunity the Council has to apply for additional borrowing headroom for the Housing Revenue Account (HRA) via the GLA, as well as new grant available to build new council housing.

**Ward Affected:**  
All Wards

**Lead Member:** Lead Member for Housing and Welfare Reform (Councillor Eleanor Southwood)  
**Contact Officer:** Hakeem Osinaike, Operational Director Housing  
Tel: 020 8937 2023  
Email: [Hakeem.Osinaike@brent.gov.uk](mailto:Hakeem.Osinaike@brent.gov.uk)

**14 Funding of London Borough of Culture 2020**

167 - 172

The paper provides an update on plans for Brent to be London Borough of Culture 2020, in particular the anticipated legacy and the planned budget.

**Ward Affected:**  
All Wards

**Lead Member:** Lead Member for Public Health, Culture and Leisure (Councillor Krupesh Hirani)  
**Contact Officer:** Dr Melanie Smith, Director Public Health  
Tel: 0208 937 6227  
Email: [melanie.smith@brent.gov.uk](mailto:melanie.smith@brent.gov.uk)

**15 Exclusion of Press and Public**

No items identified in advance of the meeting.

## **16 Any other urgent business**

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services or his representative before the meeting in accordance with Standing Order 60.

**Date of the next meeting: Monday 15 October 2018**



Please remember to set your mobile phone to silent during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.